

MANIKPUR ANCHALIK COLLEGE
NOTICE

Date: 05 August 2026

Submission of Departmental Orientation Content

In continuation of the notice dated 31 July 2026 regarding the commencement of the FYUGP 1st Semester Session (2026–27) and the Orientation Programme, all Heads of the Departments are requested to submit the soft copy of the presentation/content to be delivered during the Departmental Orientation Programme to the IQAC email on or before 07 August 2026.

The submitted materials will be compiled and preserved as part of the institutional documentation of the Orientation Programme. All HODs are requested to adhere to the stipulated deadline.

Issued by



(Swapna Rani Barman Deka)

IQAC Coordinator

Manikpur Anchalik College

With the approval of the Principal

MANIKPUR ANCHALIK COLLEGE

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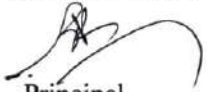
Orientation Programme for FYUGP First Semester Students (Session 2026–27)

This is to inform all concerned that the Orientation Programme for the FYUGP First Semester Students (Session 2026–27) will be held on 10th August 2026 (Monday). The programme schedule is as follows:

Time	Programme	Venue
10:00 a.m. to 11:00 a.m.	Central Orientation Programme: Welcome Address; Introduction to the College; FYUGP/NEP 2020; Academic Regulations; Code of Conduct; Student Support Services.	Hall No. 4
11:00 a.m. to 12:00 noon	Awareness Programme on Anti-Ragging (by Anti-Ragging Committee) and Introduction to Internal Complaints (by Internal Complaints Committee - ICC)	Hall No. 4
12:00 noon to 12:30 p.m.	Library Orientation	Hall No. 4
12:30 p.m. onwards	Department-wise Orientation Programme (Room numbers will be notified separately.)	Concerned Departments

All first-semester students are requested to attend the programme as per the schedule. All faculty members and Heads of the Departments are requested to extend their cooperation for the successful conduct of the programme.

The programme is being organised by the Internal Quality Assurance Cell (IQAC) in collaboration with the Academic Committee and the NEP Task Force.


Principal
Manikpur Anchalik College
Manikpur



INTRODUCTION TO INTERNAL COMPLAINTS COMMITTEE

— organised by —

INTERNAL COMPLAINTS COMMITTEE

Manikpur Anchalik College, Manikpur



Date: 10/08/2026



Time: 11 a.m.



Venue: Hall No 4

Principal
Manikpur Anchalik College
Manikpur
Principal
Manikpur Anchalik College
Manikpur



OFFICE OF THE PRINCIPAL
MANIKPUR ANCHALIK COLLEGE

P.O.- MANIKPUR :: DIST.- BONGAIGAON (ASSAM)
PIN- 783392

Accredited by NAAC with Grade 'B'

From,

Dr. Rabinjyoti Khataniar, MA, Ph.D.
Principal
Manikpur Anchalik College

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Affiliated to Gauhati University and Recognised under Section 2(f) and 12 (b) of UGC Act 1956.

Ref. No. MAC/

Date: 10 08 2026

REPORT ON ICC INTRODUCTION PROGRAMME

1.Title of the programme:

Introduction to Internal Complaints Committee

2.Organising body:

Internal Complaints Committee, Manikpur Anchalik College

3.Date: 10th August, 2026

4.Time: 11:30 a.m.

5.Venue: Hall No. 4, Manikpur Anchalik College

6.Objectives of the Programme

The objectives of the programme were as follows:

- *To introduce the committee.
- * To create awareness about the role and functions of the Internal Complaints Committee.
- * To educate students and staff about the prevention and prohibition of sexual harassment and gender-based discrimination.
- * To explain the procedure for approaching the ICC and submitting complaints.
- * To promote awareness regarding dignity, equality and mutual respect.
- * To ensure that students and staff are aware of the support and redressal mechanisms available within the institution.
- * To encourage a safe, inclusive and harassment-free academic environment.

7.About the programme:

An introduction programme to the Internal Complaints Committee was organised by the Internal Complaints Committee (ICC) of Manikpur Anchalik College on 10th August 2026 at Hall No. 4. The programme was conducted to familiarise students and staff with the role, functions and responsibilities of the ICC and to promote a safe, dignified, inclusive and respectful campus environment.



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Date: 10 08 2026

The programme was organised in accordance with the provision of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, with emphasis on prevention, awareness and appropriate redressal of complaints.

The programme commenced with a welcome address by the convenor, ICC. The convenor introduced the Internal Complaints Committee and explained the need for such a committee in ensuring a safe and respectful institutional environment.

During the session, the participants were sensitised to the meaning and forms of sexual harassment, gender-based discrimination, intimidation, bullying and other inappropriate behaviour that may create an unsafe or hostile environment.

The speaker explained the objectives and functions of the ICC, the procedure for submitting a complaint, and the importance of maintaining fairness, confidentiality and dignity throughout the redressal process.

The participants were also informed about the appropriate channels for approaching the ICC. They were encouraged to communicate their concerns to any member of the Committee or submit a written complaint to the Chairperson/Convenor through the prescribed mechanism.

The programme concluded with the message:

“Let’s build a campus of Dignity, Equality and Mutual Respect Together.”

8. Participation:

The awareness programme was attended by students, teaching staff, non-teaching staff and members of the Internal Complaints Committee.

9. Outcomes of the Programme:

The programme successfully created awareness among the college community regarding:

- * The role and responsibilities of the Internal Complaints Committee.
- * Prevention and prohibition of sexual harassment.
- * The importance of gender equality, dignity and mutual respect.
- * The procedure for approaching the ICC and seeking redressal.
- * The importance of maintaining a safe and respectful academic environment.

The session encouraged participants to remain aware, responsible and respectful towards one another and reinforced the institution’s commitment to providing an inclusive and secure campus.



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10

08

2026

10. Conclusion

The introduction programme to the ICC was successfully conducted and achieved its intended objectives. . The programme served as an important platform for sensitising students and staff about the role of the ICC and the mechanisms available for addressing concerns related to sexual harassment and inappropriate conduct.

Annexure-I:Glimpses of event

Bhanita Bhattacharyya
Convenor
Internal Complaints Committee
Manikpur Anchalik College

[Signature]
Principal
Manikpur Anchalik college
Manikpur
Principal
Manikpur Anchalik College
Manikpur

Glimpses of the event

Annexure- II

